

**APPLICATION FORM FOR THE LEVEL-RATING OF HOME-GROWN QUALIFICATIONS WITH THE
MALTA QUALIFICATIONS FRAMEWORK**

Section A – Overall Application Form

1. Name of the education and training provider:
Malta Institute of Professional Photography, (MIPP)
2. Brief profile of the education and training provider:
<p>The MIPP, founded in 1996, is a registered non-profit making NGO whose main aim is to the furtherance and improvement of photography and photography practitioners in all aspects. It has over a decade's experience in organizing tuition courses and workshops. It also regularly organizes international conventions and seminars with top international participants in Malta. The MIPP does not have its own premises but works mainly from Le Meridien Hotel in St. Julian's.</p> <p>Its membership is over 200 but it also endeavors to teach and help other amateurs and interested parties even from outside its ranks.</p>
3. Tuition license:
<input type="checkbox"/> Licensed (kindly attach a copy of the tuition license) <input checked="" type="checkbox"/> Not licensed
4. Title of the qualification/ award:
Malta Institute of Professional Photography Award in Still Photography
5. Proposed MQF level:
MQF level 3
6. Course type: (please tick as appropriate)
<input type="checkbox"/> full-time <input checked="" type="checkbox"/> part-time <input type="checkbox"/> short course
7. Target group:
All levels of students (from age 16 upwards) who are interested in improving their knowledge, skills and competencies in the photographic medium and to gain recognized vocational qualifications. The Award is also open to working professional photographers.
8. Entry requirements:
<p>Students must be at least 16 years old or over on the date of commencement of the course. Secondary School leaving certificates are to be presented on enrolment.</p> <p>A portfolio of the student's own work, consisting of a cross section of his/her current work is to be submitted on application in order that the student can be gauged on his/her suitability to apply for the course. This must consist of 20 works in digital jpg format showing the applicant's ability to photograph different subjects. Student need also sit for an evaluation</p>

interview.

Applicants for this course must have their own digital SLR camera and at least one general purpose lens.

Learners who already have been successful with an MIPP Qualification and show evidence of the required level through their initial portfolio, can start this course at the following levels: LMIPP qualification - Level 2 - from module 2; AMIPP & FMIPP qualifications - Level 3 - from module 3:

(see addenda MIPP Qualifications).

9. Overall course objectives: (the overall knowledge, skills and competences acquired by the learner at the end of the course)

Learners will be able to apply basic knowledge and carry out a limited range of simple tasks, follow correctly basic instructions, be aware of the right ways of using a digital camera. Learners will learn a broader background of the photography medium and gain competence in handling natural light and composition in photography. Learners will acquire and apply basic key competencies required at this level.

After the completion of this Award, learners will be able to identify and apply the techniques needed in different genres of photography as well as be able to assess their own work and the work of others. Learners will be able to identify and use photographic studio equipment. Learners will acquire the basic skills necessary to produce industry standard images both on location as well as in studio.

Learners will acquire the necessary skills to experiment and be more creative in photography. They will also learn to digitally edit, enhance and post process their photographs. Learners will also be able to produce industry standard work correctly to a client's brief.

Courses will be limited to a maximum of 15 students due to the practical and "hands-on" tutoring needed.

A reflective diary must be kept by each student, through which an examiner is enabled to better assess the path and the extent of research employed by the student develop his/her photography.

An external independent verifier, appointed by the MIPP, will also take part in the assessment process.

Marks will be awarded as follows:

Ongoing Assessment:	15%
Final Portfolio:	20%
Practical:	20%
Presentation:	10%
Reflective Diary:	15%
Performance & level of submitted images in Workshops:	20%

To achieve this Award, Learners must qualify or pass all modules and assessment criteria.

10. Course outline: (provide a numbered list of modules/units)

MODULE 1: INTRODUCTION TO PHOTOGRAPHY

1. CAMERA HANDLING & ESSENTIALS
2. PHOTOGRAPHIC EXPOSURE
3. LENSES
4. NATURAL LIGHT
5. COMPOSITION

MODULE 2: WORKING WITH DIGITAL PHOTOGRAPHIC SOFTWARE

1. CONFIGURING DIGITAL SOFTWARE
2. BASICS OF POST PROCESSING
3. DIGITAL SOFTWARE TOOLS

MODULE 3: PHOTOGRAPHY TECHNIQUES AND HISTORY

1. HISTORY OF PHOTOGRAPHY
2. LOCATION PHOTOGRAPHY
3. STUDIO PHOTOGRAPHY
4. FLASH PHOTOGRAPHY

MODULE 4: MARKETING AND PREPARING FOR EXHIBITIONS

1. CREATIVE & EXPERIMENTAL POST PROCESSING OF PHOTOGRAPHS
2. PREPARING IMAGES FOR PRINTING & EXHIBITIONS
3. MARKETING OF PHOTOGRAPHY

11. Number of modules/units:

4 Modules

12. Hours of total learning:

Contact hours: ___24___ Self-Study hours: ___40___
Hands-on hours: ___32___ Assessment hours: ___4___

Section B – Profile for each module/unit of the qualification
(fill Section B for each module/unit listed in Section 10)

1. Number and name of the module/unit:

Module 1: INTRODUCTION TO PHOTOGRAPHY

2. Learning Outcomes:

2.1 Knowledge – at the end of the module/unit the learner will have been exposed to the



following:

- 2.1.1 The basics of exposure and exposure modes
- 2.1.2 Foundation Photography techniques, photography equipment and materials
- 2.1.3 The principles of natural lighting
- 2.1.4 Guidelines of photographic composition
- 2.1.5 Photographic Lenses and their uses

2.2 Skills – at the end of the module/unit the learner will have mastered the following skills:

2.2.1 Applying knowledge and understanding

The Learner will be able to:

- i. Use natural Lighting and composition to the best effect in his/her images.
- ii. Handle and use digital photographic cameras.
- iii. Understand the appropriate use of lenses.
- iv. Assess the effects of natural light and composition in the Learner's own. photography

2.2.2 Communication skills:

The Learner will be able to:

- i. Present his/her own photography with examples of the right compositional guidelines.
- ii. Illustrate with his/her own photography the effects of natural light on different subjects.

2.2.3 Judgmental skills:

The Learner will be able to:

- i. Identify the right rules of photographic composition.
- ii. Interpret the different types of natural light and their effects on photographs.
- iii. Identify the right camera settings best suited for his/her subjects.
- iv. Choose the right lens for his/her subjects.

2.2.4 Learning skills:

The Learner will be able to:

- i. Evaluate photographic work in order to improve his/her photographic imagery.
- ii. Handle new camera and photographic equipment in the market in the appropriate manner.
- iii. Learn digital camera technology and its terms.



2.3 Competences – at the end of the module/unit the learner will have acquired the responsibility and autonomy to:

- 2.3.1 Produce photographic images using the right equipment and lenses.
- 2.3.2 Work properly with Natural Light.
- 2.3.3 Employ the right techniques of composition.

3. Hours of total learning for the module/unit

Contact hours: ___6___ Self-Study hours: ___10___
Hands-on hours: ___8___ Assessment hours: ___1___

4. Number of ECVET/ECTS of the module/unit

___ ___ ECTS or ___1___ ECVET

5. The module will be taught through:

- discussions
- fieldwork
- hands-on
- lectures
- lessons
- placement
- practicum
- presentations
- project
- role-play
- seminar
- tutorials
- Other (please specify)_____

6. The module will be assessed through:

- assignment _____ words
- clinical assessment
- clinical report
- dissertation _____ words
- examination
- fieldwork
- logbook
- long essay _____ words
- mentoring
- ongoing assessment
- oral examination
- oral exercises
- placement
- portfolio
- practical
- presentation
- project
- reflective diary

- report
- research paper
- seminar paper
- thesis _____ words
- transcription
- workbook
- workshop
- written exercises
- written test
- Other (please specify) –

7. Reading list:

1. REFRAMING PHOTOGRAPHY (Routledge, 2011) ISBN 13: 9780415779203
ISBN 10: 0415779200
2. BASIC PHOTOGRAPHY- MICHAEL LANGFORD (Focal Press, 2011)
ISBN 0240515927 ISBN 0879850469
3. UNDERSTANDING EXPOSURE, 3rd Edition: How to Shoot Great Photographs with Any Camera – Bryan Peterson (Amphoto Books 2010) ISBN-10: 0817439390
ISBN-13: 978-0817439392
4. THE PHOTOGRAPHY READER (Routledge, 2002) ISBN 13: 9780415246613
ISBN 10: 041524661X
5. THE CAMERA – ANSEL ADAMS PHOTOGRAPHY, Book 1- tenth edition(1995)
ISBN-10: 0821221841 ISBN-13: 978-0821221846

8. Minimum formal qualifications and experience required for the lecturer or trainer to teach this module/unit:

Primary and Secondary School leaving certificates, certificate of Fellowship of the Malta Institute of Professional Photography or equivalent, OR a BA degree, or higher, in Photography. Proven experience of at least ten years in professional photography. GCE certificates in English and Maltese language. Working knowledge of Word, Excel, Windows.

N.B. Attach Lecturer's/Trainer's Curriculum Vitae

Section B – Profile for each module/unit of the qualification
(fill Section B for each module/unit listed in Section 10)

1. Number and name of the module/unit:

MODULE 2: WORKING WITH DIGITAL PHOTOGRAPHIC SOFTWARE

2. Learning Outcomes:

2.1 Knowledge – at the end of the module/unit the learner will have been exposed to the following:

- 2.1.1 The basics of configuring digital software programmes.
- 2.1.2 Software programmes for editing images.
- 2.1.3 The basics of digital editing tools and their uses.

2.2 Skills – at the end of the module/unit the learner will have mastered the following skills:

2.2.1 Applying knowledge and understanding

The Learner will be able to:

- i. Use digital image editing software programmes.
- ii. Use the ideal tools and post processing techniques to enhance images.
- iii. Configure software programmes.

2.2.2 Communication skills:

The Learner will be able to:

- i. Convey properly the mood or message he wants to demonstrate with his/her photographs using the appropriate post processing techniques.

2.2.3 Judgmental skills:

The Learner will be able to:

- i. Identify different digital software programmes and their uses.
- ii. Identify the right software tools best suited for his/her subjects.
- iii. Evaluate cropping and enhancement techniques best suited for his/her subjects.

2.2.4 Learning skills:

The Learner will be able to:

- i. Evaluate digital editing photography techniques and software in order to improve his/her images.
- ii. Handle new digital imaging editing software in the appropriate manner.
- iii. Learn about new digital editing software technology and its terms.

2.3 Competences – at the end of the module/unit the learner will have acquired the responsibility and autonomy to:

- i. Enhance his/her own images with the use of the appropriate digital editing software.
- ii. Work with digital imaging editing software in the appropriate manner.
- iii. Understand and employ the right post processing techniques in order to enhance photographs.

3. Hours of total learning for the module/unit

Contact hours: ___6___ Self-Study hours: ___10___
 Hands-on hours: ___8___ Assessment hours: ___1___

4. Number of ECVET/ECTS of the module/unit

_____ ECTS or ___1___ ECVET

5. The module will be taught through:

- discussions
- fieldwork
- hands-on
- lectures
- lessons
- placement
- practicum
- presentations
- project
- role-play
- seminar
- tutorials
- Other (please specify)

6. The module will be assessed through:

- assignment _____ words
- clinical assessment
- clinical report
- dissertation _____ words
- examination
- fieldwork
- logbook
- long essay _____ words
- mentoring
- ongoing assessment
- oral examination
- oral exercises
- placement
- portfolio
- practical
- presentation
- project
- reflective diary
- report

- research paper
- seminar paper
- thesis _____ words
- transcription
- workbook
- workshop
- written exercises
- written test
- Other (please specify) _____

7. Reading list:

1. THE ADOBE PHOTOSHOP CS5 BOOK for Digital Photographers (Voices That Matter) Scott Kelby (Peachpit Press, 2010) ISBN-10: 0321703561 ISBN-13: 978-0321703569
2. PHOTOSHOP CS5 IN EASY STEPS: For Windows and Mac (2010) Robert Shufflebotham ISBN-10: 1840784067 ISBN-13: 978-1840784060
3. THE BEST CAMERA IS THE ONE THAT'S WITH YOU: iPhone Photography by Chase Jarvis (2009) ISBN-10: 0321684788 ISBN-13: 978-0321684783 | Edition 1
4. THE DIGITAL PHOTOGRAPHY BOOK, Part 4 – 1st Edition- Scott Kelby (2012) ISBN-10: 0321773020 ISBN-13: 978-0321773029
5. THE COMPLETE GUIDE TO DIGITAL PHOTOGRAPHY, 5th Edition Michael Freeman (Pixiq 2011) ISBN-10: 1600599214 ISBN-13: 978-1600599217

8. Minimum formal qualifications and experience required for the lecturer or trainer to teach this module/unit:

Primary and Secondary School leaving certificates, certificate of Fellowship of the Malta Institute of Professional Photography, Proven experience of at least ten years in professional photography. GCE certificates in English and Maltese language. Working knowledge of Word, Excel, Windows. Experience in Lecturing in local centres like the University of Malta and MCAST.

Section B – Profile for each module/unit of the qualification

(fill Section B for each module/unit listed in Section 10)

1. Number and name of the module/unit:

MODULE 3: PHOTOGRAPHY TECHNIQUES AND HISTORY

2. Learning Outcomes:

2.1 Knowledge – at the end of the module/unit the learner will have been exposed to the following:

- 2.1.1 The origins and history of photography.
- 2.1.2 Studio Photography equipment and materials.
- 2.1.3 The principles of working on location and in a photography studio.



- 2.1.4 Directing people during studio and location photography.
- 2.1.5 Flash Photography.

2.2 Skills – at the end of the module/unit the learner will have mastered the following skills:

2.2.1 Applying knowledge and understanding

The Learner will be able to:

- i. Recognize and use flash and studio equipment.
- ii. Recognize methods and equipment needed for location photography.
- iii. Produce studio and location photography to acceptable industry standards.

2.2.2 Communication skills:

The Learner will be able to:

- i. Direct and brief subjects in studio and location photography environments.
- ii. Understand client photography briefs and requirements.

2.2.3 Judgmental skills:

The Learner will be able to:

- i. Identify the right equipment needed for studio and location photography.
- ii. Interpret the different types of studio lighting set ups needed for photographic subjects.
- iii. Be able to explain the evolution of the history of photography.
- iv. Use flash photography in an appropriate manner.

2.2.4 Learning skills:

The Learner will be able to:

- i. Evaluate photographic work in order to improve his/her photographic imagery.
Improve in the appropriate handling of studio and location photographic equipment in the Market.
- ii. Improve the methods of giving direction to his/her subjects during studio and location photography
- iii. Improve on the use of flash photography in practical situations

2.3 Competences – at the end of the module/unit the learner will have acquired the responsibility and autonomy to:

- 2.3.1 Produce photographic images on location and in studio to an adequate industry standard.
2.3.2. Work properly with flash and studio lighting equipment.
2.3.3 Place and arrange his/her subjects using the appropriate techniques.

3. Hours of total learning for the module/unit

Contact hours: ___6___ Self-Study hours: ___10___
Hands-on hours: ___8___ Assessment hours: ___1___

4. Number of ECVET/ECTS of the module/unit

_____ ECTS or ___1___ ECVET

5. The module will be taught through:

- discussions
- fieldwork
- hands-on
- lectures
- lessons
- placement
- practicum
- presentations
- project
- role-play
- seminar
- tutorials
- Other (please specify)

6. The module will be assessed through:

- assignment _____ words
- clinical assessment
- clinical report
- dissertation _____ words
- examination
- fieldwork
- logbook
- long essay _____ words
- mentoring
- ongoing assessment
- oral examination
- oral exercises
- placement
- portfolio
- practical
- presentation
- project
- reflective diary
- report
- research paper
- seminar paper



- thesis _____ words
- transcription
- workbook
- workshop
- written exercises
- written test
- Other (please specify) _____

7. Reading list:

1. A WORLD HISTORY OF PHOTOGRAPHY
Abbeville Press; ISBN-10: 0789209462 ISBN-13: 978-0789209467
2. UNDERSTANDING FLASH PHOTOGRAPHY: How to Shoot Great Photographs
Using Electronic Flash Bryan Peterson (Amphoto 2011) ISBN-10: 0817439560
ISBN-13: 978-0817439569
3. LIGHT, SCIENCE AND MAGIC, Fourth Edition: An Introduction to Photographic Lighting
(Focal Press 2011) ISBN-10: 0240812255 ISBN-13: 978-0240812250
4. LIGHT IT, SHOOT IT, RETOUCH IT: Learn Step by Step How to Go from Empty Studio to
Finished Image (Peachpit Press 2011) ISBN-10: 0321786610 ISBN-13: 978-0321786616

8. Minimum formal qualifications and experience required for the lecturer or trainer to teach this module/unit:

Primary and Secondary School leaving certificates, certificate of Fellowship of the Malta Institute of Professional Photography, Proven experience of at least ten years in professional photography. GCE certificates in English and Maltese language. Working knowledge of Word, Excel, Windows. Experience in Lecturing in local centres like the University of Malta and MCAST.

Section B – Profile for each module/unit of the qualification

(fill Section B for each module/unit listed in Section 10)

1. Number and name of the module/unit:

MODULE 4: MARKETING AND PREPARING FOR EXHIBITIONS

2. Learning Outcomes:

2.1 Knowledge – at the end of the module/unit the learner will have been exposed to the following:

- 2.1.1 Advanced and creative digital photography experimental techniques.
- 2.1.2 Planning and preparation of photography exhibitions.
- 2.1.3 A general understanding of the basis of marketing photography and related services.

2.2 Skills – at the end of the module/unit the learner will have mastered the following skills:

2.2.1 Applying knowledge and understanding

The Learner will be able to:

- i. Choose the appropriate digital post processing techniques to enhance his/her images.
- ii. Understand the foundation of marketing photography.
- iii. Know the various printing materials suited to print his/her photographs for exhibition and display purposes.
- iv. Understand the content and quality of exhibition photography.

2.2.2 Communication skills:

The Learner will be able to:

- i. Brief photographic printing laboratory staff on his/her requirements.
- ii. Communicate with the public with his/her exhibition images in an appropriate and valid manner.
- iii. Communicate with the press and/or other artists when preparing for an exhibition.

2.2.3 Judgmental skills:

The Learner will be able to:

- i. Choose the right methods for preparing and printing of exhibition images.
- ii. Market properly his/her photographic work and services.
- iii. Identify the right images for exhibition purposes.

2.2.4 Learning skills:

The Learner will be able to:

- i. Evaluate his/her own work for photography exhibitions.
- ii. Market his/her photographic work and services.
- iii. Further improve on how to brief laboratory staff.
- iv. Further improve on how to work with the media to promote photography exhibitions.

2.3 Competences – at the end of the module/unit the learner will have acquired the responsibility and autonomy to:

- 2.3.1 Produce photographic images to exhibition standards.
- 2.3.2. Explore and evaluate concepts for photography exhibitions.
- 2.3.3 Employ the right techniques of advanced and creative post processing techniques.



3. Hours of total learning for the module/unit

Contact hours: ___ 6 ___ Self-Study hours: ___ 10 ___
Hands-on hours: ___ 8 ___ Assessment hours: ___ 1 ___

4. Number of ECVET/ECTS of the module/unit

___ ECTS or ___ 1 ___ ECVET

5. The module will be taught through:

- discussions
 - fieldwork
 - hands-on
 - lectures
 - lessons
 - placement
 - practicum
 - presentations
 - project
 - role-play
 - seminar
 - tutorials
- Other (please specify)

6. The module will be assessed through:

- assignment _____ words
- clinical assessment
- clinical report
- dissertation _____ words
- examination
- fieldwork
- logbook
- long essay _____ words
- mentoring
- ongoing assessment
- oral examination
- oral exercises
- placement
- portfolio
- practical
- presentation
- project
- reflective diary
- report
- research paper
- seminar paper
- thesis _____ words
- transcription
- workbook
- workshop
- written exercises

written test

Other (please specify) _____

7. Reading list:

1. THE ART OF PHOTOGRAPHY (Rocky Nook, 2010) ISBN-10: 1933952687
ISBN-13: 978-1933952680
2. PHOTOGRAPHICALLY SPEAKING: A Deeper Look at Creating Stronger Images –
David du Chemin (New Riders, 2011) ISBN-10: 0-321-75044-6
ISBN-13: 978-0-321- 75044-0
3. THE PHOTOGRAPHER'S VISION: Understanding and Appreciating Great
Photography Michael Freeman (Focal Press 2011) ISBN-10: 0240815181
ISBN-13: 978-0240815183

8. Minimum formal qualifications and experience required for the lecturer or trainer to teach this module/unit:

Primary and Secondary School leaving certificates, certificate of Fellowship of the Malta Institute of Professional Photography, Proven experience of at least ten years in professional photography. GCE certificates in English and Maltese language. Working knowledge of Word, Excel, Windows. Experience in Lecturing in local centres like the University of Malta, MIPP and MCAST.